

**St. John the Evangelist Episcopal Church  
Lockport, Illinois**

**January 31, 2010 Organizational  
Minutes**

Present: Robert Meehan, *Sr. Warden*, Alan Luzbatek, *Jr. Warden*, Susie Meehan, *Clerk*, Greg Messer (1), *Treasurer*, Jerry Jezuit(3), David Kapitanek(2), Beth Paulsen (2), Tom Secor(1), Todd Sheetz(3), John Schwab(3), Pastor Terri Heyduk.

Regrets: Clark Davis(2), John Larson, *Diocesan Liaison*  
Unexcused:

1. Bob welcomed the new members.
2. Bob passed out Constitution and the Vestry Handbook, Morehouse.
3. Bob reviewed the attendance requirements, three meetings missed without being excused results in removal from vestry – Usually there is a month or two off in summer months but that may not be the case this year.
4. Dates for the coming year's meetings – Bob stressed the importance of worship participation prior to meetings, beginning @ 7:00pm. Pastor Terri stressed the importance of attendance at Sunday worship. Allan Luzbetak reiterated that people speak to him at church, so being available is important. The scheduled meetings are:
  - a. Feb 16
  - b. March 16
  - c. April 13
  - d. May 11
  - e. June 15
  - f. July 13
  - g. August 17
  - h. Sept 14
  - i. Oct 12
  - j. Nov 16
  - k. Dec 14
5. Action Items
  - a. **John Schwab moved the election of Susie Meehan as clerk for the coming year.** The motion was seconded and adopted.
  - b. **Jerry Jezuit moved the election of Greg Messer as treasurer for the coming year.** The motion was seconded and adopted.
  - c. Housing allowance – **Jerry Jezuit made the motion in accordance with IRS requirements, we resolve to authorize an annualized housing allowance of \$15,000 for the Rev M. Therese Heyduk, a priest in the Episcopal Church for the calendar year 2011.** The motion was seconded and adopted. This does not change her stipend. It allows her to claim that part of her compensation is housing on her income tax.
  - d. Compensation for Pastor Terri for leadership retreat – **Tom Secor made a motion to compensate Pastor Terri Heyduk \$500 for leading the leadership retreat.**

The motion was seconded and adopted.

- e. Bob advised that the cost of the valances and paint for the hall was over \$350. He apologized that he had forgotten to bring this to the vestry for approval before the bill was paid.
6. There is a meeting of the vestry and building committees on Wednesday, February 3<sup>rd</sup>. There is also a meeting with the search committee on Thursday, February 4<sup>th</sup>. The next regular meeting is Wednesday Feb 16<sup>th</sup> at 7:00.

Susan F. Meehan, Clerk